

FRANKLIN COUNTY MUNICIPAL COURT  
 CLERK OF COURT'S OFFICE  
 ACCOUNTING/FINANCE DIVISION  
 375 SOUTH HIGH STREET, COLUMBUS, OHIO 43215  
 614-645-7223

EVICITION (CERT MAIL <b>OR</b> BAILIFF) (UP TO 3 DEFENDANTS AND/OR ADDRESSES)	\$126.00
EVICITION WITH PROCESS SERVER (UP TO 3 DEFENDANTS AND/OR ADDRESSES)	\$129.00
EVICITION (CERT MAIL <b>AND</b> BAILIFF) (UP TO 3 DEFENDANTS AND/OR ADDRESSES)	\$126.00 + \$6.00 PER DEFENDANT
EVICITION (CERT MAIL, BAILIFF <b>AND</b> PROCESS SERVER) (UP TO 3 DEFENDANTS AND/OR ADDRESSES)	\$129.00 + \$31.00 PER DEFENDANT

**NOTE: ORDINARY MAIL IS ISSUED IN ALL EVICITION CASES  
 SEE COSTS BELOW FOR ADDITIONAL DEFENDANTS OR ADDRESSES**

CIVIL CASES (CERT MAIL <b>OR</b> BAILIFF) (UP TO 3 DEFENDANTS AND/OR ADDRESSES)	\$116.00
CIVIL CASES WITH PROCESS SERVER (UP TO 3 DEFENDANTS AND/OR ADDRESSES)	\$119.00
SMALL CLAIMS (CERT MAIL <b>OR</b> BAILIFF) (UP TO 3 DEFENDANTS AND/OR ADDRESSES)	\$71.00

**SEE COSTS BELOW FOR ADDITIONAL DEFENDANTS OR ADDRESSES**

\*\*\*\*When filing new civil cases you must include the original complaint for the file and a copy for each defendant listed in the case. If you are requesting dual service you will need a copy for each defendant for each type of service requested.

\*\*\*\*When filing eviction cases you must include the original complaint for the file and two copies for each defendant. If you are filing bailiff service **and** certified mail, you must include the original complaint and three copies for each defendant. If you are filing bailiff service, certified mail **and** process server, you must include the original complaint and four copies for each defendant.

CERTIFICATE OF JUDGEMENT FILED (transfer from another county after judgement)	\$77.00
CHANGE OF VENUE (transfer from another court prior to judgement) (UP TO 3 DEFENDANTS AND/OR ADDRESSES)	\$101.00
TRANSFER FROM SMALL CLAIMS TO CIVIL DOCKET	\$45.00

**ADDITIONAL SERVICE FEES**

REGISTERED MAIL	\$30.00
PERSONAL/RESIDENCE SERVICE	\$25.00
CERTIFIED MAIL	\$6.00
ORDINARY MAIL	\$3.00
SHERIFF SERVICE	\$41.00 (INCLUDES \$35.00 DEPOSIT FOR SHERIFF FEES)
PUBLICATION	\$10.00 + AMT EQUAL TO CURRENT MINIMUM RATE TO BE PAID DIRECTLY TO MEDIA SOURCE
SECRETARY OF STATE	\$25.00 BAILIFF SERVICE & \$6.00 CERTIFIED MAIL TO DEFENDANT
EXPRESS MAIL	\$20.75
JURY DEMAND (includes \$500 deposit to cover jury costs)	\$510.00

SUBPOENA	\$5.00
W/bailiff service	\$30.00 + witness fee
Witness fee – ½ DAY	\$6.00 + \$0.10 PER MILE ROUND TRIP
Witness fee – FULL DAY	\$12.00 + \$0.10 PER MILE ROUND TRIP
W/out of county sheriff service	\$46.00 + separate check payable to witness for witness fee
(includes \$35.00 deposit for sheriff fees)	

\*\*\*\**Subpoena filed for service by the bailiff/sheriff requires original + copy, one for service and one for the file.*

*Subpoena filed for service on a law enforcement officer requires original + two copies*

BOOKS-N-RECORDS SUBPOENA	\$30.00
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WRIT OF REPLEVIN	\$35.00 <i>(includes in county service)</i>
WRIT OF EXECUTION	\$35.00 <i>(includes in county service)</i>
<i>Deposit required for each motor vehicle</i>	<b>\$800.00</b>
<b>SEE NOTE BELOW CONCERNING APPRAISER FEES</b>	

WRIT OF RESTITUTION (red tagging)	\$35.00 <i>(includes in county service)</i>
SET OUT (under supervision of a bailiff)	\$45.00
SPECIAL PROCESS SERVER	\$3.00
CERTIFICATE OF JUDGEMENT PREPARATION	\$10.00
REVIVOR OF JUDGEMENT	\$30.00
<b>(UP TO 3 DEFENDANTS AND/OR ADDRESSES)</b>	

DOCKET TRANSCRIPT PREPARATION	\$20.00
EXEMPLIFIED COPY OF THE DOCKET	\$20.00
NOTICE OF APPEALS DOCUMENTS	\$50.00
NON-WAGE GARNISHMENT <i>(includes in county service)</i>	\$40.00 + <b>\$1.00 check or money order payable to garnishee</b>
WAGE GARNISHMENT	\$85.00 <i>(includes in county service)</i>
JUDGMENT DEBTOR EXAM	
W/ord mail service	\$8.00
W/cert mail service	\$11.00
W/bailiff service	\$30.00 <i>(includes in county service)</i>
W/sheriff service	\$46.00
W/process server	\$8.00

CAPIAS ORDER	\$30.00 <i>(includes in county service)</i>
CAPIAS WARRANT	\$10.00
ANNUAL PROCESS SERVER FEE	\$25.00
MARRIAGE FEE	\$25.00
RETURNED CHECK FEE	\$25.00
APPLICATION FOR TRUSTEESHIP	\$30.00 + <b>\$6.00 for each creditor listed</b>
POST JUDGMENT MOTION	\$20.00
(NOT OTHERWISE SPECIFIED IN LOCAL COURT RULE 13.9)	
OBJECTION TO MAGISTRATE'S DECISION	\$20.00
AMENDED COMPLAINT	\$20.00 + SERVICE FEE(S)
THIRD PARTY COMPLAINT	\$20.00 + SERVICE FEE(S)
CROSS CLAIM/COUNTERCLAIM	\$20.00 + SERVICE FEE(S) IF REQUESTED
ORDER TO SHOW CAUSE	\$50.00 <i>(includes in county service)</i>
ASSIGNMENT OF JUDGMENTS	\$20.00

APPRAISER FEES IN PROPERTY ATTACHMENTS/REPLEVINS AND FEES FOR SERVICE BY PUBLICATION ARE NOT PAID TO THE FRANKLIN COUNTY MUNICIPAL COURT. FOR INFORMATION ON WHERE TO PAY THESE FEES PLEASE REFER TO THE ISSUING DESK IN THE CIVIL DIVISION 645-8076.

ANY INFORMATION REGARDING THE FEE SCHEDULE PLEASE CALL THE ACCOUNTING/FINANCE DIVISION 645-7223.

CIVIL DIVISION GENERAL INFORMATION 645-7220.

PLEASE SEND A SELF-ADDRESSED ENVELOPE FOR ANY INQUIRIES.